JOB DESCRIPTION
Simulation & Education Fellowship

Job Title: Simulation and Education Fellow
Grade: Grade appropriate
Specialty: Intensive Care Medicine
Average hours work per week: 48 Hours per week
GMC requirement: Full registration and licence to practise required

The Adult ICU fellowship programme is open to applications for our advanced simulation and education fellowship. The fellowship aims to simultaneously develop experience and formal qualifications in the delivery of simulation based critical care teaching with dedicated weekly activity. The remainder of the fellowship is delivered within the general critical care areas of the John Radcliffe & Churchill hospitals.

Main Tasks and Responsibilities

Duties of post

This post will attempt to develop the following areas.

1. **Simulation training.** Linking with OxSTaR (Oxford Simulation Training and Research) will enable high level simulation experience, both teacher training and technical. OxSTaR would benefit from teacher provision, and the unit from consolidating and improving links with this education resource.

2. **Formal high level teaching qualification.** Successful candidates will be expected to complete a formal educational qualification during the fellowship. The exact course is open to dialogue with your supervisor but should reflect the chosen focus of the fellowship year.

3. **Delivery of training.** The successful candidate will act as an embedded dedicated trainer to aid delivery of various existing projects. A non-exhaustive list of these would be:
   a. In situ MDT training sessions
   b. ST3/MDT simulation
   c. Transfer training
   d. ALERT course
   e. MDT airway training
   f. MDT tracheostomy training
   g. ST6/7 simulation
   h. Clinical governance airway training for consultants
   i. Clinical governance airway training for trainees

4. **Management of education.** The successful candidate should expect involvement in management of training programs including course management, with the aim that

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after completion they would have demonstrated some of the necessary skills to become an ICM tutor when at consultant level.

**Programme structure and applicant specification**

It is expected the trainee will be functioning at a senior level within critical care (ie ST6 level or above) with adequate ARCP outcomes. During the programme, the trainee will operate on both the John Radcliffe and Churchill hospital in a senior registrar capacity. The departments function on a 1: 7 rota and trainees would be expected to possess advanced airway and resuscitation skills as a minimum. Educational progress will be monitored by specific ICM Consultants and successful candidates will be expected to display suitable WPBA to justify progress during the clinical attachment.

Successful candidates will deliver 0.6 WTE clinical activity to the unit with the remainder (0.4WTE) provided for simulation and education training. This is expected to be 1 to 2 days per week after leave allowances. This time will allow the successful candidate to work with the OxSTaR (OxSTaR, www.OxSTaR.ox.ac.uk) team who will provide supervision of and support for the educational components of the post.

OxSTaR is the University of Oxford’s purpose built, state-of-the-art medical simulation teaching and research facility located within the Nuffield Division of Anaesthetics at the John Radcliffe Hospital. It provides pioneering training to a wide range of health care and related workers while supporting research into how clinical simulation can enhance existing approaches to training. Technology at OxSTaR can be used to create particularly challenging clinical scenarios, or to examine and refine team working. Human factors training, using simulation and other approaches, is currently an area of rapid growth at OxSTaR. The post holder would be expected to become a contributing member of the OxSTaR team, assisting with the development and running of ICM related teaching/training.

Please contact Dr Jonathan Chantler (jonathan.chantler@ouh.nhs.uk) for further information regarding the content of the fellowship or Dr James Day (ICU staffing lead, james.day@ouh.nhs.uk) for information about the fellowship programme.

**Clinical Governance**

The post-holder will participate in clinical audit, clinical effectiveness, risk management, quality improvement, and any other clinical governance activities as required by the Trust, Health Authorities, and external accrediting bodies.

**Personal and Professional Development**

The post-holder will be required to keep himself/herself fully up-to-date with their relevant area of practice. Professional or study leave will be granted at the discretion of the Trust, in line with the prevailing Terms and Conditions of Service, to support appropriate study, postgraduate training activities, relevant CME courses and other appropriate personal development needs.
Management

The post-holder will be required to work within the Trust's management policies and procedures, both statutory and internal, accepting that the resources available to the Trust are finite and that all changes in clinical practice or workload, or developments requiring additional resources must have prior agreement with the Trust. He/she will undertake the administrative duties associated with the care of his/her patients, and the running of his/her clinical department under the direction of the Clinical Director.

General Conditions

Risk Management

The management of risk is the responsibility of everyone and will be achieved within a progressive, honest and open environment.

Staff will be provided with the necessary education, training and support to enable them to meet this responsibility.

Staff should be familiar with the

- Major Incident Policy
- Fire Policy
- Information governance

and should make themselves familiar with the ‘local response’ plan and their role within that response.

Responsibilities for Health and Safety

The post holder is responsible for ensuring that all duties and responsibilities of this post are carried out in compliance with the Health & Safety at Work Act 1974, Statutory Regulations and Trust Policies and Procedures. This will be supported by the provision of training and specialist advice where required.

Infection Control

Infection Control is everyone’s responsibility. All staff, both clinical and non-clinical, are required to adhere to the Trusts’ Infection Prevention and Control Policies and make every effort to maintain high standards of infection control at all times thereby reducing the burden of Healthcare Associated Infections including MRSA.

All staff employed by OUH have the following key responsibilities:

- Staff must wash their hands or use alcohol gel on entry and exit from all clinical areas and/or between each patient contact.
- Staff members have a duty to attend mandatory infection control training provided for them by the Trust.
- Staff members who develop an infection (other than common colds and illness) that may be transmittable to patients have a duty to contact Occupational Health.
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Child Protection

The post holder will endeavour at all times to uphold the rights of children and young people in accordance with the UN Convention Rights of the Child.

Safeguarding Children and Vulnerable Adults

The Trust is committed to safeguarding children and vulnerable adults throughout the organisation. As a member of the trust there is a duty to assist in protecting patients and their families from any form of harm when they are vulnerable.

Information Governance

All staff must complete annual information governance training. If you have a Trust email account this can be completed on-line, otherwise you must attend a classroom session. For further details, go to the Information Governance intranet site.

Data Quality

Data quality is a vital element of every member of staff’s job role. OUH recognises the importance of information in the provision of patient care and in reporting on its performance. Data quality is therefore crucial in ensuring complete, timely and accurate information is available in support of patient care, clinical governance, performance management, service planning, and financial and resource planning and performance.

All staff should ensure that they have read and understood the Trust’s Data Quality Policy.

Indemnity

Under NHS Indemnity, the Trust will take direct responsibility for costs and damages arising from medical negligence where it (as employer) is vicariously liable for the acts and omissions of its medical and dental staff.

Where junior medical staff are involved in the care of private patients in a NHS hospital, they would normally be doing so as part of their contract. It is advisable that junior doctors who are involved in work outside his/her employment should have medical defence cover. This includes Category 2 work, i.e. reports for insurance companies, cremation fees.

All staff should ensure that they have read and understood the Trust’s Data Quality Policy.
# PERSON SPECIFICATION

## Simulation and Education Fellowship

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<tr>
<th>Essential</th>
<th>Desirable</th>
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<tr>
<td><strong>Qualifications</strong></td>
<td><strong>FRCA, MRCP or equivalent</strong></td>
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<tr>
<td><strong>Experience</strong></td>
<td><strong>Basic competencies in Intensive Care or equivalent</strong></td>
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<td><strong>Evidence of ability to manage critically ill patients with distant supervision</strong></td>
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<td><strong>Skills and Knowledge</strong></td>
<td><strong>Essential guidance Sufficient leadership, organizational, communication, professional and personal skills to undertake effectively the role of Clinical Fellow in a busy teaching hospital ICU</strong></td>
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<td><strong>Good personal and interpersonal skills</strong></td>
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<td><strong>Communication skills should be highly developed.</strong></td>
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<td><strong>Experience of routine clinical audit</strong></td>
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<td><strong>Other requirements</strong></td>
<td><strong>Full GMC registration and licence to practise</strong></td>
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