

<b>Position Title:</b>	Registered Medical Officer
<b>Department:</b>	ICU
<b>Reports To:</b>	Director of Intensive Care Unit Director of Medical Services
<b>Classification:</b>	Salary
<b>Supervisory Responsibilities:</b>	Nil

## 1.0 Purpose

To provide medical services in the Intensive Care Unit.

## 2.0 Position Duties, Responsibilities & Accountabilities

- The RMO reports directly to the Director of ICU and his deputies.
- Provide patient care in the Intensive Care Unit, either at the request of the Director of ICU, nursing staff or VMO's. It is emphasised that the Registered Medical Officer should notify the ICU Specialist on call and the patient's attending doctor of any emergency situation immediately, either directly or by requesting a member of the nursing staff to contact the doctor
- Registered Medical Officer will not be involved in routine medical care of patients outside of ICU, except at the expressed request of the attending doctor
- The Registered Medical Officer may be required to:
  - Perform a full admission on all patients transferred or admitted to the unit;
  - Attend and assist ward rounds by the ICU specialists and liaise with the other VMOs as appropriate. They will assist in treating, prescribing and documentation in the patient's journey through ICU;
- Attend MERT & CODE calls
- Assist with education programmes for Hospital staff and Medical Students

## 3.0 Qualifications, Experience Skills & Attributes

- The ability to exercise considerable initiative, discretion and judgement in the performance of duties
- The ability to present a caring and understanding attitude at all times to patients and their families

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- The ability to work well in a multi disciplinary team environment
- Participate in the Intensive Care Unit teaching
- The ability to provide detailed advice and information on medical services available, responding to patient enquiries utilising a high degree of interpersonal skills
- A desire to progress in ICU training would be an advantage
- Keep up to date with relevant medical and specifically, critical care literature

### 1.1 Essential

- Registration with the Australian Health Practitioners Regulation Authority
- Graduate of three years standing from a recognised Medical School
- Minimum of two years ICU experience with some cardiac surgical experience.

### 1.2 Preferred

- Possess their own provider and prescriber number

## 4.0 Living Values

The Living Values program is based on six pillars that form the core of what we do, and enable us to achieve our vision and mission. These six pillars are:

**Service** – satisfaction and improvement of the healthcare experience

**Quality** – quality improvement and performance measures

**People** – employee and physician satisfaction, retention and turnover

**Funding our future** – measures of overall financial performance of our organisation

**Growth** – activities aimed at improvement in our reputation as an organisation by increasing market share within the healthcare industry

**Community** – activities that involve the community within our organisation

These pillars assist us to increase customer/patient satisfaction, increase employee engagement and further develop a team environment, improve the levels of doctor satisfaction and engagement and improve the levels of clinical outcomes to ensure patient safety and quality.

## 5.0 Our Organisational Values

UnitingCare Health expects all employees to behave in accordance to the values of the organisation, which are:

**Compassion** – through our understanding and empathy for others, we bring holistic care, hope and inspiration

**Respect** – we accept and honour diversity, uniqueness and contribution

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**Justice** – we commit to focus on the needs of the people we serve and to work for a fair, just and sustainable society

**Working Together** – we value and appreciate the richness of individual contributions, partnerships and teamwork

**Leading through Learning** – our culture encourages innovation and supports learning.

## 6.0 Child Safety

UnitingCare Health is committed to being a child safe, child friendly organisation for all children who come into contact with our services. We will:

- provide welcoming, safe and nurturing services for children,
- prevent child abuse and neglect within our services,
- appropriately and immediately address child abuse and neglect if it does occur, and
- place the interests of any child suffering harm, or at risk of harm, above the interests of any other individual or the organisation.

All employees are accountable for complying with Child Safe, Child Friendly policies and procedures, as well as the UCH Code of Conduct.

## 7.0 Workplace Health & Safety Risk Management

UnitingCare Health (UCH) views the safety of its employees, contractors, visitors, patients and the surrounding environment as a responsibility essential to our Toward Zero Harm approach. It is also essential to our long-term success.

All employees are accountable for complying with WH&S and Environmental policies and identifying, assessing and reporting workplace and environmental hazards in their area of responsibility.

## 8.0 Quality Management

UCH works in line with the requirements of ISO 2000:2008 accreditation across the organisation. A requirement of the ISO Quality Management System is a need to document organisational structures, responsibilities and authorities, procedures, processes and resources needed to ensure that our product or service delivery is of a desired quality. All staff are required to:

### For individual employees

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- Comply with UCH Quality systems, policies and objectives.
- Ensure the completion of relevant UCH documents to ensure the effective monitoring and compliance with quality processes.

## 9.0 Professional Development

- Initiate and participate in continuing professional development.
- Record and produce development plan for the annual performance appraisal.
- Demonstrate involvement in relevant education, ie. Clinical education.
- Actively participates in relevant professional organisations / associations.

## 10.0 Approvals & Acknowledgement

*Position Approved by:*

<p><b>Signed:</b> </p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center;"><b>Professor John Fraser</b> <b>Director of ICU</b></p>	<p><b>Date: 21 July 2015</b></p>
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*Position Acknowledged by:*

I, hereby confirm my understanding and acceptance of the position's responsibilities and accountabilities, as outlined in this position description.

<p><b>Signed:</b> _____</p>	<p><b>Date:</b> _____</p>
<p><b>Employee Name:</b> _____</p>	

**Please send your resume and cover letter to Tracey Finn at [tracey.finn@uhealth.com.au](mailto:tracey.finn@uhealth.com.au)**

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